

GOLDEN BLOOM LEARNING & CARE LLC

PARENT HANDBOOK

Where Learning Blossoms & Care Comes First

WELCOME

Golden Bloom Learning & Care LLC provides dependable, nurturing childcare designed to support each child's safety, comfort, development, and growing curiosity. This handbook explains the primary expectations and procedures families should know before care begins.

1. SERVICES & AGES SERVED

Golden Bloom's initial childcare focus is newborns through 1 year old. Services may include infant care, weekend childcare, date-night childcare, and emergency or short-notice childcare when available. Current childcare availability is primarily Friday evenings and Saturdays, with exact scheduling managed through the booking calendar.

2. ENROLLMENT & REQUIRED FORMS

Before the first care session, families should complete all forms requested for the child, including child and parent information, emergency contacts, medical information, authorized pickup, applicable medication authorization, attendance and fee acknowledgments. Families are responsible for promptly updating information when it changes.

3. RATES & PAYMENT

Standard childcare is currently \$25 per hour. Short-notice or same-day childcare is currently \$35 per hour when available. Childcare payment is due at pickup unless another arrangement is approved in writing. Any special package, deposit, additional fee, or revised rate should be disclosed before the applicable service is provided.

4. SCHEDULING, CANCELLATIONS & ATTENDANCE

Care is provided by confirmed appointment. Families should arrive and pick up within the agreed scheduling window. Golden Bloom requests at least 24 hours' notice for cancellations. Late cancellations and no-shows may be subject to applicable service fees disclosed to the family. Repeated attendance concerns may affect future booking availability.

5. DROP-OFF & PICK-UP

Parents should communicate important updates at drop-off. Children will be released only to a parent/guardian or approved authorized pickup person. Photo identification may be requested, especially at first pickup or when identity cannot otherwise be verified. Parents must promptly report changes to authorized pickup persons or legal restrictions.

6. HEALTH & ILLNESS

A child's temperature may be taken upon arrival in the presence of the parent/guardian. Children exhibiting symptoms of illness may not attend. Examples include fever, vomiting, diarrhea, or contagious conditions. Children should be symptom-free and meet Golden Bloom's current return-to-care requirements before returning. Parents must disclose allergies, medical conditions, dietary restrictions, emergency medications, and other information relevant to safe care.

7. MEDICATION

Medication will not be administered during care unless Golden Bloom has agreed to do so and the parent/guardian has completed the required Medication Authorization Form. Medication should be provided in its original labeled container with clear instructions. Emergency medication must be readily accessible and discussed before the parent leaves.

8. INFANT ROUTINES & SUPPLIES

Families should provide accurate feeding, bottle, breast milk/formula, diapering, sleep, and soothing instructions. Parents should provide sufficient diapers, wipes, feeding supplies, changes of clothing, and other necessary personal items unless Golden Bloom has specifically agreed to supply them.

9. SUPERVISION & SAFETY

Golden Bloom uses age-appropriate supervision, emergency preparedness, secure drop-off and pickup procedures, and age-appropriate environments. Parents should disclose relevant medical or developmental instructions that affect care.

10. EMERGENCIES & INCIDENTS

Golden Bloom will contact the parent/guardian as soon as reasonably possible when a significant incident, illness, or emergency occurs. Emergency medical services may be contacted when reasonably necessary. An Incident Report may be completed for injuries, unusual events, or other situations requiring documentation.

11. PERSONAL BELONGINGS

Please label bottles, bags, clothing, comfort items, and other belongings. Families should avoid sending unnecessary valuables.

12. COMMUNICATION

Parents/guardians are expected to remain reachable during scheduled care or provide a reliable alternate emergency contact. Golden Bloom values clear, respectful, timely communication.

13. PRIVACY, PHOTOS & MONITORING

Family and child information will be handled with reasonable care and used for legitimate childcare, safety, communication, and business purposes. Any promotional use of a child's photograph or image should require separate parent/guardian permission.

14. POLICY CHANGES

Golden Bloom may update policies, rates, hours, forms, or procedures as the business develops or requirements change. Families will be informed of material changes affecting their services.

PARENT HANDBOOK ACKNOWLEDGMENT

I acknowledge that I have received or been provided access to the Golden Bloom Learning & Care LLC Parent Handbook. I understand that I am responsible for reviewing these policies and asking questions about anything I do not understand.

Child's Full Name: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____